



DEPARTMENT OF PUBLIC SOCIAL SERVICES

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November 21, 2007

TO: Each Supervisor

FROM: Philip L. Browning, Director

SUBJECT: **CALWORKS HOUSING LOCATORS PROGRAM (BOARD MOTION
SYN 22, SEPTEMBER 25, 2007) NEW COMMITMENTS**

This is to provide your Board with a summary of the new strategies being implemented as a result of the Board motion dated September 25, 2007 in which you directed DPSS to provide bi-monthly reports on approaches that work for contractors to meet the minimum permanent housing commitments being made during this contract year. Del Richardson and Associates (DRA) committed to placing 15% of the families referred to them on a monthly basis. Weingart Center Association (WCA) committed to placing 30% of the families referred to them on a monthly basis.

The following strategies should facilitate better results:

- Housing Locators will meet with DPSS district staff and/or attend General Staff meetings to discuss their programs and enhance collaboration with the individual offices.
- Housing Locators will be invited to participate in quarterly meetings with Homeless Case Managers (HCMs) to increase networking and collaboration.
- District referral targets will be closely monitored.
- Development of an electronic tool that will assist the Housing Locator and HCM to resolve problems in a timely manner.
- Continued monitoring and enhancement of the Housing Locator Referral guidelines.

The first bi-monthly report to be submitted to your Board in December 2007 will include data for September and October 2007. We anticipate that improvements resulting from the new strategies being implemented will not be apparent until the second bi-monthly report that will capture referral and placement data for November and December 2007.

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c: Chief Executive Officer
County Counsel
Executive Office, Board of Supervisors